

Matthews Green – Residents Liaison Meeting

Date: 7th July 2016, 7pm

Venue: GF Meeting Room 2 – Wokingham Borough Council

Attendees:

Simon Wakerley – Build Director – Bovis Homes
Terry Tedder – Managing Director – Bovis Homes
Nick Kilby – CEO – Cratus Communications
Councillor Ullakarin Clark – Ward Member for Emmbrook
Councillor Chris Singleton – Ward Member for Emmbrook
Councillor Philip Mirfin – Ward Member for Emmbrook
Councillor Kevin Morgan – Wokingham Town Councillor
Paul Gallagher – Chairman, Emmbrook Residents Association
Chris Mallett – Emmbrook Residents Association
Bob Millen – Emmbrook Residents Association
Rodney Needs – Emmbrook Residents Association
Stephen Samson – Chairman, Joel Park Residents Association
... - Joel Park Residents Association
Simon ... - Engagement Officer WBC

Over the course of the meeting, the following issues were covered:

(Note – where an organisation / party's name is given in capitals eg CRATUS, RESIDENTS, this means that on that item it will be for the named party to resolve or action as appropriate)

Construction Issues

1. Hour of work – It was pointed out that painters and decorators could work beyond the normal times, but the site was shut down as agreed for all major works.
2. Wheel Cleaning – This is in operation as is the road cleaning by Bovis
3. Contractor Parking / Deliveries – Bovis are managing this tightly and responding to issues raised by residents. Detailed instructions are given to suppliers when goods are ordered. – BOVIS
4. The term 'Emmbrook Walk' has been adopted instead of 'Emmbrook Corridor'
– BOVIS/CRATUS/SAVILLS
5. Residents are advised to take the registration numbers of contractor vehicles which are parked incorrectly and inform Bovis – RESIDENTS
6. Bovis will get information to the residents regarding the SANG before it's opened. –
BOVIS/CRATUS

7. Toutley Road access has been closed and will only be used again if altered as originally designed.
– BOVIS
8. 30 MPH speed limits progress was discussed - COUNCILLORS
9. The Balancing Pond is expected to be completed by September for the first house occupation.
– BOVIS

Communication

Nick Killby advised the group that progress had been slow and apologised that the website was only just becoming live. This would then be followed by the launch leaflet as promised previously.

Cratus confirmed that a leaflet had been delivered to the neighbourhoods, as suggested by the Residents Associations and Councillors, informing residents of the work on the Emmbrook Walk.

Still to be done:

1. Website launch leaflet, which will include emergency out of hours number – CRATUS
2. Cratus will be the first point of contact for the residents – CRATUS
3. Cratus will make sure both good and bad news is sent out speedily via the new website and a weekly email. – CRATUS

Planning / Timeframes / NDR / Construction Access

Linden Homes have purchased the Gleeson site, accessed off Toutley Road. They will be in contact with local residents and the Council separately, but Savills have been retained as planners.

1. NDR / Construction Access – no further update, but the roundabout has been completed and developers separate to Bovis will be submitting applications later in 2016 / early 2017 as previously discussed using the Twyford entrance.
2. Bovis have arranged parking for the show homes and will improve sight lines for those visitors as they exit the show homes – BOVIS
3. SANGs – the Contractor is on course for the work to be completed in early Autumn and a discussion took place on who would provide bins and furniture when complete. – WBC
4. Bovis will issue information directly to residents near to the opening of the SANG and via CRATUS
5. Primary School / Other - no further update was available.
6. Bovis has submitted changes to the blocks of flats that had previously caused concern,

AOB

1. The actions from the minutes of the meeting held on the 23rd June were reviewed.
 - a. The issues of the SPM are addressed in the letter from WBC by Connor Corrigan.

- b. Signs suggested by Cllr Mirfin were noted but not practical
 - c. 'Wolf Whistling' has been dealt with but no further action can be taken without identification.
 - d. Bovis are taking ongoing action to resolve the dust rising from the clay based surface
 - e. Nick Kilby will establish the weekly email as soon as practicable
 - f. The communications protocol is clear – Cratus are to be the first point of contact and the emergency number is to be used out of hours. This will be backed up by leaflet and website.
 - g. Run-off water onto Toutley Road has been improved and will be resolved in September with balancing pools. Drainage at the junction of Matthewsgreen Road is an issue for WBC.
 - h. Security was discussed but as explained is already at an appropriate level.
 - i. Broken signs have been repaired.
 - j. Emergency line discussed and is to be confirmed on Website and future leaflets.
- 2. Planning application for Marketing signage and flagpoles.
 - a. The number of flag poles were considered excessive but this was for a lifetime use on the site.
 - 3. Public footpath being opened as it has been off limits to residents for some time. – BOVIS to review progress of work.

The meeting closed at 8.45pm.