

Tel. 0118 974 6230
Date: 4 July 2016
My Ref: David Smith - 161555



WOKINGHAM BOROUGH COUNCIL

To Owner/Occupier
58 TOUTLEY ROAD
WOKINGHAM
RG41 1QL

Development Management

P.O. Box 157

Shute End, Wokingham

Berkshire RG40 1WR

Tel: (0118) 974 6000

Minicom No: (0118) 974 6991

Dear Sir/Madam

The Council has received the following planning application:

Application Number:	161555
Site Address:	Land At Matthewsgreen Farm, Matthewsgreen Road, Wokingham, RG41 1JX
Parish:	Wokingham Town
Proposal:	Application for advertisement consent for the erection of 1x sign board and 2x flagpoles on corner of Matthewsgreen Road and Twyford Road, 4x flagpoles at western end of Matthewsgreen Road, 5x flagpoles on site along Matthewsgreen to the east of converted farm buildings, 2 x flagpoles and 2 x signs boards on site at the entrance to phase 1 development on Matthewsgreen Road and 4 x flagpoles on site to Toutley Road.

If you wish to view plans and other details, you can do so by:

- visiting the Councils web-site at www.wokingham.gov.uk select "**Search Planning Applications**". **Please allow 5 working days from the date of this letter for publication of plans on line.**
- visiting the Council Offices in Shute End 8.30am – 5.00pm, Monday to Friday.
- visiting your local library. All libraries in the district have computers that allow on-line access to plans submitted (*please note that none of the libraries have hard copies of the plans*) and either take this letter with you or quote application number 161555 to enable staff to locate the correct information.

If you wish to comment on this proposal, you can do so by:

- sending an e-mail to: planning.enquiries@wokingham.gov.uk
- completing an on-line comments form on the Councils web-site at www.wokingham.gov.uk, then select: **Planning & Building Control > Planning Application > Comment on a planning application.**
- completing & returning the attached comments form
- sending a letter to Development Management (see top of page for full address)

The Development Management Officer will carry out a site visit and take photographs of the site and, in some cases, the surrounding dwellings/land. The photographs are used as part of the determination process and will not be published on the Councils web-site or made available as part of the planning case file.

Any comments should reach us by **1 August 2016**. We will acknowledge receipt of all comments received and notify you once a decision has been made. If you choose not to comment you will receive no further notifications from the Council regarding this application. **Please remember that a full unedited copy of all letters and/or emails submitted (including your name and address if supplied) commenting on this proposal will be open to public inspection either on our web-site or on the planning case file (at the Council's Offices.** Applications may also be available at some town and parish councils, to see if the plans are available please contact your Town or Parish Council. This application is in Wokingham Town Parish.

If you are not the owner of the property, please pass a copy of this letter to the owner. Should you have any queries regarding this application please contact the planning case officer David Smith on 0118 974 6230.

Yours faithfully,

David Smith

Development Management Officer