

**Matthewsgreen – Residents Liaison Meeting**  
**25<sup>th</sup> April 2016**  
**7pm – Board Room – Wokingham Borough Council**

Attendees:

Peter Warren-Senior Planner – Savills (Planning consultant for Bovis)  
Simon Wakerley – Build Director - Bovis  
Terry Tedder- Managing Director- Bovis  
Nick Kilby- CEO- Cratus Communications  
Matt Detzler- Account Executive- Cratus Communications

Councillor Clark – Ward Member for Emmbrook  
Councillor Singleton – Ward Member for Emmbrook

Paul Gallagher – Emmbrook Residents Association  
Chris Mallett – Emmbrook Residents Association  
Bob Millen – Emmbrook Residents Association  
Helen Dixon - Joel Park Residents Association  
Stephen Samson - Joel Park Residents Association

It was agreed that Nick Kilby should act as Chairman.

Councillor Mirfin couldn't attend the meeting.

The following ACTIONS were agreed.

**1) Construction Issues**

- a) Construction Signs
  - The Matthewsgreen sign has not yet been taken down- BOVIS
- b) Wheel Cleaning
  - Neighbourhood watch is being re-formed and this could also help with the security issue- RESIDENTS
  - Road sweeping will not take place during rush hour- BOVIS
  - Sweeping of Matthewsgreen road should be finished by 16<sup>th</sup> of May- BOVIS
- c) Contractor Parking / Deliveries
  - Bovis will co-ordinate with residents group over issues that have been received- BOVIS
  - The term Emmbrook Walk will be used instead of Emmbrook Corridor- BOVIS/CRATUS/SAVILLS
  - Residents are advised to take the registration numbers of contractor vehicles which are parked incorrectly and inform Bovis- RESIDENTS
  - Bovis will continue to advise their contactors and sub-contractors of the guidelines and take action when they have been breached- BOVIS
- d) Other Construction Issues
  - Bovis will get information to the residents regarding the SANG regarding which construction plans deal with the site and how will they be secured? -BOVIS
  - Bovis will produce a document specifically for those areas and Cratus will distribute- BOVIS/CRATUS
  - Bovis will close Toutley Road access as soon as feasible or practical -BOVIS
  - Councillors will try and get speed limit reduced to 30 MPH- COUNCILLORS
  - Flooding- run off will be captured and re-routed back to stream. The Balancing Pond is under construction now- BOVIS

- Bovis will make sure to make residents aware of when hedgerows on Matthewsgreen Road are being replaced and Cratus will distribute- BOVIS/CRATUS

## 2) Communication

- It was agreed that a new website will be up and running as soon as possible and that once it's been done Cratus will deliver a leaflet to the community highlighting the new contact details- CRATUS COMMUNICATIONS
- Leaflet will include emergency out of hours number- CRATUS COMMUNICATIONS
- Cratus will have weekly phone calls with Bovis to make sure they are up to date- CRATUS
- Cratus will be the first point of contact for the residents-CRATUS
- Cratus will make sure both good and bad news is sent out speedily through our means of information and residents websites-CRATUS
- Cratus will organise the opening of the show homes-CRATUS

## 3) Planning / Timeframes / NDR / Construction Access

### a) NDR / Construction Access

- Developers separate to Bovis will be submitting applications later in 2016/early 2017 and Bovis and Cratus will draw attention to the applications- BOVIS/CRATUS
- Cllr Singleton will have an officer joining the next meeting to discuss construction access-COUNCILLORS
- Bovis will work out parking for the show homes-BOVIS
- Bovis and Savills explained the recent changes which have been made and advised that they are down to changes in regulation and will not materially affect the development.

### b) SANGs

- Contractor has been appointed and the sign will be installed-BOVIS
- More information distributed regarding the future work- CRATUS

### c) Primary School / Other

- Joel Park will send the detailed response they have received to the Emmbrook Residents Association- RESIDENTS
- It was confirmed that the school will be built.

### d) Phase 1 & General

- Bovis has been chasing up officer regarding the design of the storey block of flats but have had no response. Cllr Singleton will chase up- COUNCILLORS
- Savills will confirm timeframes and send to Cratus to update- CRATUS

## 4) Feedback

- The Joel Park resident's association gave credit to Bovis for the way their staff have interacted with the local community, they have been friendly and engaging,
- Temp lights will be installed to provide lighting to the PROW boundary-BOVIS

## 5) AOB

The number of attendants was fixed for future meetings.

## 6) Next Meetings

The 11<sup>th</sup> or 13<sup>th</sup> of July were put forward as possible dates for the next meeting but this will need to be decided.

The boardroom at Wokingham Borough Council will be used if available.

The meeting closed at 9pm.